



## **BOARD OF DIRECTORS INFORMATION**

Thank you for considering joining the Board of Directors of The Bridge to Hope (TBTH). Below you will find information about The Bridge and what it means to be a member of the board. If you have further questions, please do not hesitate to contact [jmneitzel@mmm.com](mailto:jmneitzel@mmm.com), [mcoateraas@gmail.com](mailto:mcoateraas@gmail.com), or [manager@thebridgetohope.org](mailto:manager@thebridgetohope.org).

**Mission Statement:** Advocate, educate and collaborate to end abuse and empower individuals, families, and communities.

**Vision:** Our vision is to provide a bridge to hope that creates a safer, more just, and compassionate society.

**Values:** Empowerment, positive impact on others, self-respect, understanding, independence

### **Board of Directors - Operations**

- New board members are elected by the current board for a 2-year term. Board members can be reelected and may serve up to 3 consecutive terms.
- Board members responsibilities are separate from the Executive Director (ED).
  - The board selects, supports, evaluates, and ensures the ED has the moral and professional support he/she needs to further the goals of TBTH. The board monitors the financial security and programs to ensure the vision and mission of TBTH are being fulfilled.
  - The ED is responsible for management of TBTH, staff, and the day-to-day operations.

### **Board of Directors - Expectations**

- Board members are expected to attend orientation prior to becoming a voting member.
- Attend all regular meetings the 2nd Thursday of each month 4:00pm - 5:30pm and read/study materials sent in advance.
- Participate as an active member in at least one workgroup as well as fund-raising planning and events.
- Stay informed about TBTH's mission, services, policies, and programs.
- Make a personal financial contribution to TBTH.
- Educate others about TBTH.
- Recruit and recommend potential applicants to join the board who can make significant contributions to the work mission of TBTH
- Respect the confidentiality to all information and issues of a sensitive nature.

## **Board of Directors – Committees and Workgroups**

**Executive Committee:** Chair, Vice Chair, Secretary, and Treasurer - act for the board as necessary between meetings. Reviews and recommends revisions of Governance policies/procedures and By-Laws to the full board for approval.

**Funding Workgroup:** Develops fund raising activities in conjunction with the ED; supervises, participates, and recruits participants in fund raising events. Works to increase annual contributions via donations, grants, and other methods. Meets monthly.

**Facilities Workgroup:** Reviews facility needs related to all services provided to clients. Identifies properties that could facilitate continued and increased service and coordinates with architecture/construction firms to determine construction costs. Meets monthly.

**Board Development Workgroup:** Identify, support, recruit, orientate, involve, and acknowledge new board members; evaluates applications for board member positions and makes recommendations for full board for approval; develops orientation and training materials for new board members and provides ongoing educational and development opportunities to all members. Meets monthly.

Review personnel policies with ED and brings recommendations to the board; is responsible for ED's evaluation; develops ED job description; chairs the hiring of new ED; assists ED with personnel issues/concerns.

Coordinate, facilitate, and organize the strategic planning process to include the assignment of sub-workgroups when necessary.



## BOARD OF DIRECTORS APPLICATION

**Name:**

**Address:**

**Phone:**      **Cell:**

**Work:**

**Email:**

**Employer:**

**Profession/Previous:**

1. List any current or previous community leadership, affiliations, and/or non-profit involvement:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

2. What interested you in serving on The Bridge to Hope board?

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3. Are you able to attend regular, monthly, board meetings the second Thursday of every month from 4:00-5:30 PM? (Circle one)      **Yes**    **No**

4. What areas of knowledge do you have that can benefit The Bridge to Hope? (Circle all that apply)

**Strategic Planning**

**Financial Management**

**Funding**

**Facilities**

**Legal Aid**

**Public Relations**

**Board Development**

**Event Planning**

**Computer/IT**

**Recruitment**

**Grant Writing**

**Marketing**

**Fundraising**

**Communications**

5. Are you willing to contribute to the Bridge financially in a way that is meaningful to you, and to help connect the Bridge and other donors? (Circle one)      **Yes**    **No**

6. What else would you like us to know?

Applicant Signature: \_\_\_\_\_

**Diversity Statement:**

*The Bridge to Hope is an equal opportunity organization and does not discriminate based on race, color, gender, national origin, religion, age, sexual orientation or disability. We encourage diversity on our board of directors.*

**FOR CURRENT BOARD USE ONLY**

Interview Date:

Action taken by the board: (Circle one)

**Approved**

**Not Approved**

Comments: